



## **Many congratulations on your engagement and forthcoming wedding!!**

We are delighted that you are considering The Alder House Hotel for your reception.

Our Specialist Team will help you organise your wedding day each step of the way. Our Team have plenty of experience and make things as effortless as possible, so that you and your guests can relax and enjoy the day.

Our wedding coordinator would be more than happy to meet with you and help you plan your special day.

We are licensed to host Civil Ceremonies so your complete special day can take place at The Alder House Hotel

### **York Suite**

Our elegant York Suite can seat up to 80 guests during the day, and up to 100 for your evening reception.

The York Suite has plenty of natural daylight, overlooking our private grounds and woodland, and is fully air conditioned for those glorious summer days. The York Suite also has its own dedicated entrance and has a private bar and dance floor so you can continue your celebrations into the early hours.

### **Mulberry Restaurant**

For those couples planning an intimate reception for close friends and family the Mulberry Restaurant is perfect venue and popular choice.

The Mulberry Restaurant can seat up to 30 guests for your Wedding Breakfast.

### **OUR WEDDING PACKAGE INCLUDES**

- Your own dedicated Wedding Planner to help with ideas and advise on the organisation of your special day.
- Complimentary room hire based on minimum numbers (except on Civil Ceremonies)
- Master of Ceremony
- Red Carpet upon arrival
- Use of Hotel's Cake Stand and knife
- Use of beautiful 2.5 acres of landscaped gardens for your wedding photographs
- Free car Parking for you and all your guests

Alder House Hotel is able to cater for exclusive use weddings. Please ask our Wedding Co-ordinator for details

### **Accommodation at Alder House Hotel**

We have 20 spacious en-suite bedrooms with TV, Trousers Press, Hair Dryer and Tea and Coffee making facilities.

All accommodation Prices are inclusive of Full English Breakfast and VAT at 20%.

We are able to hold 10 bedrooms with no obligation, so that your guests are guaranteed a place to stay. Please note any bedrooms held that have not been taken ten weeks prior to event will be released.

Accommodation for the Bride and Groom in our Executive Nightingale Suite with 4 Poster bed when they have booked a wedding breakfast and evening reception is at the special rate of £95.00 inclusive of Full Yorkshire Breakfast and VAT at 20 %.

Any other Bookings the rate is £120.00 Inclusive of Full Yorkshire Breakfast and VAT at 20%. This includes complimentary chocolates and champagne in the room upon arrival.

For further information please contact **Reservations 01924 444777**

### **Civil Ceremonies and Partnerships**

Why not hold your civil ceremony or civil partnership here at the Alder House Hotel

Ceremony Room Hire Rates as below:

Saturday £250.00

Any other day £225.00

Please note that Bank Holiday's will be charged at same price as Saturday Price

You will need to give formal notice of your marriage to Superintendent Registrar in order to marry at the Alder House Hotel

For more information please contact

Dewsbury Registry Office  
Wellington Street  
Dewsbury  
WF13 1LY  
01924 324880

### **Extras**

We can recommend a range of suppliers to help you make your special day perfect. Please do not hesitate to ask your wedding co-ordinator about:-

- ♥ Wedding Car Hire
- ♥ Discos, Bands, Musicians and Singers
- ♥ Wedding Cakes
- ♥ Seat Covers
- ♥ Specialist Table Linen and Napkins
- ♥ Balloons and Table Decorations

We can provide our own Resident DJ, or you can provide your own music and entertainment

Resident DJ £250.00

Own DJ £30.00 Admin Charge

The Alder House Hotel, Towngate Road, Healey Lane, Batley, West Yorkshire WF17 7HR.  
Tel: 01924 444777 Fax: 01924 442644

Email: info@alderhousehotel.co.uk www.alderhousehotel.com

Please do not hesitate to speak to your wedding coordinator with regards to any extras you require to help with making your special day perfect.

## **DRINKS PACKAGES**

### **SILVER PACKAGE**

Glass of Bucks Fizz on Arrival  
Glass of House White or Red Wine Served with your Wedding Breakfast  
Glass of Sparkling Wine for your Toasts  
**£9.50 per person**

### **GOLD PACKAGE**

Glass of Sparkling Wine on Arrival  
2 Servings of House White or Red Wine Served with your Wedding Breakfast  
Glass of Sparkling Wine for your Toasts  
**£12.50 per person**

### **PLATINUM PACKAGE**

Glass of Champagne on Arrival  
2 Servings of House White or Red Wine Served with your Wedding Breakfast  
Glass of Champagne for your Toasts  
**£16.50 per person**

### **CHILDRENS NON ALCHOLIC DRINKS PACKAGE**

Orange Juice on arrival  
Soft Drink of choice served with meal  
Soft Drink of Choice for toast  
**£5.50 per child**

### **SOME ALTERNATIVE SUGGESTIONS FOR YOUR WEDDING RECEPTION DRINKS**

Pimms No 1 & Lemonade - £3.50  
Kir Royale (Crème de Cassis and Sparkling Wine) - £5.95  
Bellini (Peach Juice and Sparkling Wine) - £5.95  
Bottle of Budweiser or Becks - £2.75  
Bottle of Magners over Ice - £3.95  
Bottle of WKD or Smirnoff Ice - £3.20  
Harveys Bristol Cream Sherry - £2.00  
Glass of Bells Blended Scotch - £2.50  
Glass of Glenfiddich Single Malt - £3.00

*(Prices quoted are per person and are as per the Bar Tariff at the time of your wedding – prices quoted are correct at the time of printing)*

Please feel free to peruse our extensive Wine List if you would like to choose a specific Wine or Champagne for your Wedding Breakfast

### **CORKAGE CHARGES**

Wine - £9.50 per 75cl bottle  
Sparkling Wine – £12.50 per 75cl bottle  
Champagne - £15.00 per 75cl bottle

# Wedding Menu

## Starters

### Soups

Roast plum tomato and basil (V)	£3.95
Cream of mushroom and rosemary (V)	£3.95
Leek and potato (V)	£3.95
Cream of vegetable (V)	£3.95
Carrot and coriander (V)	£3.95
Broccoli and stilton (V)	£4.25
Roast red pepper (V)	£4.45

### Meat Starters

Brussels parfait served with melba toast and chutney	£4.95
Warm tower of bacon & black pudding topped with chicory	£4.95
Smoked chicken and walnut salad with pickled beetroot	£5.95
Confit of duck leg on braised red cabbage in a balsamic jus	£6.45

### Fish Starters

Classic prawn cocktail with marie-rose sauce	£4.95
Cool salmon escalope with a chunky salsa verdi	£5.25
Smoked salmon and cream cheese roulade	£5.95
Pan seared king scallops wrapped in pancetta and served with a tomato & chili chutney	£7.95

### Vegetarian Starters

Duet of melon with summer berries and fruit coulis	£4.25
Creamy garlic mushrooms on toasted brochette	£4.45
Tomato and buffalo mozzarella salad with pesto	£4.95
Goats cheese and red onion tart with dressed leaves	£5.45

## Intermediate Courses to Refresh Your Palette

Lemon Sorbet	£3.25
Orange Sorbet	£3.25
Passion fruit Sorbet	£3.45
Chilled Melon and Fruit Coulis	£3.45
Champagne Sorbet	£3.95
Fresh Strawberries	£3.95

## Main Courses

A Selection of locally sourced Yorkshire Beef

### Roast Yorkshire Beef and Yorkshire pudding

Silverside	£10.95
Topside	£11.95
Strip-loin	£16.95

### Grilled 8oz Prime Yorkshire Steaks served with a sauce of your choice

Rump	£17.95
Rib eye	£19.95
Sirloin	£22.95
Fillet	£29.95

A Choice of Sauces with Your Yorkshire Steak

Roast Peppercorn Sauce - White wine and mushroom cream - Garlic and herb cream - Dijon Mustard Sauce



Roast breast of chicken	£11.95
Roast loin of pork with crackling	£12.95
Roast leg of lamb	£13.95
Pan seared duck breast with caramelized oranges	£16.95
Pan fried pork cutlet with sugar baked apple	£16.95
Slow braised lamb shank on a black pudding mash	£14.95
Grilled venison fillet served pink on a bed of braised red cabbage	£19.95

### Fish

Salmon fillet cooked to your preference	£12.95
---	--------

Poached – Baked - Pan fried – En-Croute (£2.00 supplement)

Salmon can be prepared with your choice of the following sauces:-

Prawn and tarragon - Garlic and herb - Lemon and dill - Lemon infused oil - Tomato and herb

Smoked haddock fillets on a spring onion mash	£13.95
Steamed cod fillet with blanched asparagus spears	£14.95
Butter baked sea bass fillets with a classic salsa verdi and basil pesto	£15.95
Foil baked monkfish tail on a chili risotto with fresh herb oil	£18.95
Pan fried red snapper with a rocket and sun blushed tomato salad	£19.95

### Vegetarian

Homemade vegetable Wellington with a rich tomato sauce	£11.95
Spinach and ricotta tortellini in a creamy herb sauce	£12.95
Porcini mushroom ravioli in a herbed cheese sauce	£12.95
Giant field mushroom stuffed with peppers in a tangy tomato and herb sauce	£12.95

**All our freshly selected dishes are served with chef's choice of fresh vegetables and potatoes to accompany your choice of main course**

### Children's Menu

Soup of the Day or Garlic and Cheese Bruschetta

Golden chicken nuggets, Cod fish fingers or Mini pizza (cheese and tomato) served with chips & peas or beans

Ice Cream

**£10.00**

*Half adult's portions can be arranged, and will be priced individually by your wedding co-ordinator*

The Alder House Hotel, Towngate Road, Healey Lane, Batley, West Yorkshire WF17 7HR.

Tel: 01924 444777 Fax: 01924 442644

Email: info@alderhousehotel.co.uk www.alderhousehotel.com

## Desserts

### Hot Desserts

Apple and cinnamon pie	£4.50
Classic bread and butter pudding	£4.50
Sticky toffee pudding	£4.50
Chocolate steamed pudding	£4.50
Treacle sponge	£4.50
Rhubarb crumble	£4.50
Jam roly poly	£4.50

The above are served with your choice of Hot Creamy Custard or Fresh Dairy Cream

### Cold Desserts

Homemade cheesecake	£4.25
Strawberry – Raspberry – Cherry – Chocolate – Baileys	
Brandy snap basket filled with summer berries	£3.95
Chocolate fudge cake	£3.95
Carrot cake	£3.95
Profiteroles with Chocolate Sauce	£3.95

The above are served with your choice of Hot Creamy Custard or Fresh Dairy Cream

### Cheese Boards

Cheese board of English Cheeses served with freshly made Chutney and Biscuits	£5.50
Cheese board of Traditional Yorkshire Cheeses served with freshly made Chutney and Biscuits	£5.95

## Hot Beverages

Fresh filter Coffee £1.95

Freshly brewed Tea £1.95

A selection of Fruit Infusions and Speciality Teas are also available

## To Make Your Day Special

### Canapés and Crudités

Basic selection of 4 Canapés	£3.00
Medium selection of 6 Canapés	£3.75
Luxury selection of 8 Canapés	£4.50
A Selection of Crudités	£2.75
A Selection of Crudités and Dips	£3.50

### Petit Fours

Selection of 2 Petit Fours	£3.25
Luxury selection of 3 Petit Fours	£3.95

The Alder House Hotel, Towngate Road, Healey Lane, Batley, West Yorkshire WF17 7HR.

Tel: 01924 444777 Fax: 01924 442644

Email: info@alderhousehotel.co.uk www.alderhousehotel.com

# **CARVED BUFFETS**

## **Menu A**

Wild Mushroom soup with white wine topped with chives

or

Fanned Melon with Fresh Fruits and Mango coulis



Carved Platters:

Norfolk Turkey

Roast Sirloin of Yorkshire Beef

Honey Roast Ham

Medley of Seafood



Hot new potatoes with garlic butter

Coleslaw and pineapple salad

Tomato and spring onion salad

Rice and Pimento salad

Selection of warm rolls



Profiteroles filled with cream served with chocolate sauce

or

Apple Pie served with fresh cream



Freshly Brewed coffee and mints

**£29.95 per person**

## **Menu B**

Hot Vichyssoise with chives

or

Salmon terrine with English cucumber relish



Honey baked ham with glazed pineapple

Roast Sirloin of Yorkshire Beef

Dressed salmon with medley of seafood



Hot Jacket potatoes with herb butter

Tomato, mozzarella and basil salad

Tossed green salad

Mixed peppers and bean sprout salad

Potato and chive salad



Strawberry Cheesecake

or

Exotic Fruit Salad



Freshly Brewed coffee and mints

**£27.95 per person**

The Alder House Hotel, Towngate Road, Healey Lane, Batley, West Yorkshire WF17 7HR.

Tel: 01924 444777 Fax: 01924 442644

Email: [info@alderhousehotel.co.uk](mailto:info@alderhousehotel.co.uk) [www.alderhousehotel.com](http://www.alderhousehotel.com)

## **EVENING BUFFET SELECTOR**

Selection of assorted Sandwiches  
Vegetable spring rolls  
BBQ chicken drumsticks  
Spicy/Plain potato wedges  
Onion Bahjis  
Vegetable moneybags  
Assorted Quiches  
Mini Pork Pies  
BBQ Pork spare ribs  
Chicken Satay  
Samosas  
Spicy chicken Skewers  
Leafy salad with dressing  
Garlic Bread Slices  
Sausage Rolls

**5 Choices per person - £11.50**  
**7 Choices per person - £13.50**  
**10 Choices per person - £15.00**

### **DESSERTS**

Fruit Salad	£3.50 Per person
Profiteroles filled with cream and served with chocolate sauce	£3.50 Per person
Selection of Cheesecakes	£3.50 Per person
Selection of Gateaux	£3.50 Per person

### **Menu and Drinks Packages Notes**

- York Suite - Minimum of 30 Guests and Maximum of 80 Guests
- Mulberry Restaurant - Minimum 25 Guests and Maximum 30 Guests
- Evening Buffet Selector minimum of 50 Guests and maximum of 100 Guests
- You may suggest your own menus and we would be happy to quote you
- Children's Meals, 10 years and under if not chosen from the Childs menu will be agreed at the time of booking.
- Menus and Wines etc should be confirmed 21 days prior to the wedding and final number of guests is to be confirmed 2 weeks before the reception

### **NUTS AND GENETICALLY MODIFIED FOODS**

SOME DISHES MAY CONTAIN NUT TRACES. IF YOU OR YOUR GUESTS HAVE A NUT ALLERGY PLEASE INFORM THE MANAGER.  
AS FAR AS WE ARE AWARE THE INGREDIENTS USED IN THE PREPARATION OF DISHES IN THE RESTAURANT DO NOT CONTAIN ANY GENETICALLY MODIFIED FOODS

The Alder House Hotel, Towngate Road, Healey Lane, Batley, West Yorkshire. WF17 7HR - (hereinafter referred to as "The Hotel")  
Terms and Conditions of Contracts relevant to Conferences, Banquets, Functions and Lettings - (hereinafter referred to as "The Event")

#### **Confirmation**

All bookings must be confirmed, in writing, by the Client to secure reservations. Changes to the contract must be made in writing. Private parties and receptions are required to pay a **non-refundable** deposit of **£750.00**. Payment of the deposit is considered as acceptance of all terms and conditions in force at the time of booking.

#### **The Contract**

All enquiries are dealt with and thereafter processed by the Hotel completing a Contract Form, a copy of which will be sent to the Client within 5 working days (Saturday and Sunday excluded as working days) of the date of intimation by the Client, of confirmation of the booking. The Client shall be obligated to respond in writing by signing and returning the contract within 5 working days (Saturday and Sunday excluded as working days) of receipt. The date of receipt shall be deemed to be 48 hours after the date of postmark. Confirmation of your booking by payment of deposit is considered acceptance of all terms and conditions of booking.

#### **Price Guarantee**

All prices are current and inclusive of VAT, unless otherwise stated. The Management wishes to point out that, whilst every effort will be made to maintain the current prices, they are subject to alteration.

#### **Payment**

1. Payment is due within 5 days (Saturday and Sunday excluded as working days) of the date of the invoice. The invoice will reflect the total indebtedness then known and due to the Hotel, but subject however to the continuing liability of the Client to make payment for any items which may then not (or the value of which) may not be known to the Hotel and which relate to the contract.
2. Payment terms may be varied only by agreement with the Hotel in writing.
3. Failure to pay timeously will result in interest running at the rate of 4% per annum above Bank of England base lending rate from the due date.
4. Any queries on any invoice must be raised within 5 working days (Saturday and Sunday excluded as working days) of the date of the invoice and should any such queries remain unsolved within 3 working days thereafter it will be the obligation of the Clients to make immediate payment of the undisputed amount as provided for in 1 above.
5. The Hotel reserves the right to withdraw credit facilities, which may be in existence, without explanation.

#### **Variation Of Terms And Conditions As Contained In The Contract Form**

**Estimated Numbers:** It is the obligation of the Clients to provide reasonably accurate details of estimated numbers attending the event at the time of booking. Should there be a 20% or more drop in estimated numbers the Hotel reserves the right to charge in full in respect of any further decrease in the numbers as intimated and thus contracted.

**Final Numbers:** It is the obligation of the Clients to provide details of final numbers attending the event, not less than 10 working days (Saturday and Sunday excluded as working days) before the event. Should there be any diminution in numbers from those intimated as provided for as above, the Hotel reserves the right to charge in full in respect of the total numbers as intimated and thus contracted. Should the Clients desire to increase the previously agreed numbers it will be solely at the discretion of the Hotel as to whether any increase will be permitted.

#### **Client/Guest Use Of Hotel**

1. The Hotel as statutory obligations and without prejudice to that generality such as those incumbent upon the Hotel related to Liquor Licensing, Fire Regulations, Health and Safety and others. It is thereafter the obligation of Clients and their guests to comply with these requirements as may be directed and enforced by staff at the Hotel.
2. Consumables must be as supplied only by the Hotel or its authorised agents and without prejudice to the foregoing generality also excludes the consumption of prizes won at any event.
3. Clients and their guests shall not act in an improper or disorderly manner. They shall also leave promptly at the appropriate time and comply with reasonable demands of the Hotel personnel.

#### **Cancellation**

By the Client – In the event of cancellation by the Client, they will be liable to pay cancellation fees apportioned to the total estimated value of business booked.

The scale is:-  
between 26 weeks and 12 weeks in advance 50%  
between 12 weeks and 28 days in advance 75%  
28 days and less in advance 100%

By the Hotel- The event may be cancelled by the Hotel should any of the following circumstances occur

1. The Hotel or any part of it is closed due to circumstances beyond the control of the Hotel.
2. The insolvency of Clients
3. Where a deposit and instalment payments are being made to account for any future event, then should there be arrears outstanding for more than seven days the company reserves the right to cancel the contract
4. Any other circumstances which in the sole opinion of the Hotel, would lead to the reputation of the Hotel being damaged or damage being caused to the property of the Hotel.

In the event of cancellation by the Hotel, the Hotel will refund any advance payments subject to costs involved and absolves itself from any further liability.

In all instances, intimations of cancellation must be made in writing and will be effective on the date it is received by the Hotel.

**Cancellation can be costly. The hotel strongly recommends that client's take out an insurance policy with regards their event.**

#### **Access Times**

Reservations confirmed on a day rate are accepted on the basis that access to the room is limited to the period between 8.00am and 6.00pm, unless previously agreed by the Hotel and acknowledged in writing. Function rooms booked in series may be let for evening sessions by prior written arrangement. Unless this is arranged in advance, the room will require to be cleaned in order to fulfil any other contract.

#### **General**

1. The Client shall be liable for any losses or damages caused either to the property of the Hotel, its patrons, or any item within the Hotel, whether in the ownership of the Hotel or not. Charges will be raised at full replacement cost, and charges may be raised to cover loss of business incurred as a result of the damage.
2. The Hotel will take all reasonable steps to fulfil its obligations, in respect of any event, to the best of its ability and in accordance with the details provided but, it reserves the right to provide alternative services, of at least an equivalent standard, at no additional cost to the Client.
3. Notwithstanding the above terms and conditions, the Hotel will not be liable for any failure to perform its obligation to the Client in whole or in part as a result of any of the following circumstances:
  - a) strikes or industrial action
  - b) fire
  - c) flood
  - d) civil commotion
  - e) act of god
  - f) failure of service
4. Prices quoted are subject to annual review, the Hotel reserves the right to alter prices without notice. This is also applicable to confirmed bookings. Price increases, which will be in line with economic circumstances will not result in Clients being entitled to resile from contracts. The Hotel reserves the right to add any new or additional tax/levy imposed by lawful authority, which was not known at the time the contract was made.
5. The attention of Clients is drawn to the notices relative to the Innkeepers Liability Act and other displayed in the hotel and also car park with regard to the exclusion of liability by the Hotel.
6. In connection with any event at which any form of entertainment is to be provided this will be entirely the responsibility of the Client.

#### **Variation of Conditions**

Any variation of the above conditions may only be sanctioned by the General Manager, or the Owners, and will only become effective when confirmed in writing by the aforementioned officials. Each of these terms and conditions are separate and severable, and whilst they are considered reasonable in all circumstances hereof, if any of them become invalid or ineffective for any reason, the remaining terms and conditions shall remain valid and enforceable

1<sup>st</sup> April 2011

# Alder House Hotel

## Booking Form

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
POSTCODE: \_\_\_\_\_

TELEPHONE NUMBERS:      DAY:      EVENING: \_\_\_\_\_

TYPE OF FUNCTION: \_\_\_\_\_

DATE OF FUNCTION/WEDDING: \_\_\_\_\_

NUMBER OF GUESTS EXPECTED:      DAY:      EVENING: \_\_\_\_\_

WEDDING / FUNCTION DEPOSIT ENCLOSED: £ \_\_\_\_\_

**I hereby confirm that I have read, understood and accept  
The terms and conditions of The Alder House Hotel.**

**SIGNED**      **DATE**  
\_\_\_\_\_

- Upon booking please complete and sign this form and return it with your non-refundable deposit of £750.00.
- A copy will be returned to you for your reference.
- Cancellation can be costly. The hotel strongly recommends that client's take out an insurance policy with regards their event